

ACA General Meeting

March 26, 2015

Meeting Minutes: Meeting was called to order at 7:00 pm

Members Present: Norman McDonald (P), Jimmy Hahn (1st VP), Glenda Moore (2nd VP), Katherine Bourne (T), Sharon Sanders (Sect), Glenn Sweatman, and Jason Simmons

Attending: 25 attendees at meeting

Guest Speaker: Lieutenant Junior Barnhill with the Dorchester County Sheriff's Office, who was introduced by Jimmy Hahn.

Lt. Barnhill talked about the speeding and the enforcement of speeders in the neighborhood - which was the number one (1) complaint to the sheriff's office. As far as crime watch, he said the biggest deterrent is communication with and getting to know your neighbors. He advised that we call the Sheriff's Office with suspicious activity. From January to the present, there had only been three (3) calls in the neighborhood. He said crime is low in Archdale with most of the complaints being speeding and running stop signs. There are only 13 deputies who patrol between four (4) shifts, from Ashley Phosphate to I-95, which is the coverage area. He said if you witness a violation of any kind; get the tag number and a description of the vehicle. DO NOT FOLLOW THEM.

Norman welcomed the Sheriff's Office to request to join Archdale's Face Book page. He gave Lt. Barnhill instructions on how to request to join and asked Lt. Barnhill if he would share that with the other officers who patrol our subdivision.

Lt. Barnhill talked about leaving your homes for summer vacations. He suggested that you call the Sheriff's Office's non-emergency number at (843) 873-5111 to put a residential watch on the home. He suggested you tell dispatch how long you will be gone, if you leave any lights on in the house, a list of animals that may be inside or in the yard, and a good contact number. If you have an alarm system, the contact person can meet them at the home, and reset the alarm. When you get back from vacation, make sure you call the Sheriff's Office to tell them to take you off of the residential watch. The same procedure works for a business. Also, notify your neighbor that you will be gone and ask them to look out for your house.

Jimmy asked about the placing of speed buggies/detectors on the main boulevard. Lt. Barnhill said he would coordinate that with Jimmy once they are in working order. He explained that when the speed detectors are put out and brought back to the department, it takes about four (4) days for the battery to recharge. Once charged, they last about a week, depending on traffic flow.

A question was asked about contacting the highway patrol in addition to DCSO regarding speeding and traffic enforcement. Lt. Barnhill said you can, but they are short staffed too. Lt. Barnhill's phone

numbers are - Office (843) 832-0313; Cell (843) 200-4207; Email jbarnhill@dorchestercounty.net. Katherine will post Lt. Barnhill's business card on the FB page for all to see.

General Business

- a. The minutes from December 4, 2014 General Meeting was read by Sharon Sanders. Norman noted some corrections to be made. A motion was made to accept the minutes as amended, it was 2nd - the motion was carried and accepted.
- b. The treasurer's report was presented and read by Katherine Bourne.

Starting with the Balance Sheet, under Assets – There was \$31,108.51 in Checking, and \$7,528.48 in Savings - for a total of \$38,636.99. There was a line item "Home Owner Assessment Billed" for a negative \$25.00, which left the Total Current Assets at \$38,611.99. Under Fixed Assets, the two (2) plots of land are valued at \$750 each, and the office equipment (which is a laptop and a printer) is \$538.85 – for a Total Fixed Assets at \$2,038.85. The combined total of Current Assets and Fixed Assets were \$40,650.84

On the Profit and Loss Statement – Foreclosure Assessment write-offs for the year was (\$-293.29). New Home Assessment write offs were (\$-1,035.00). We received \$400.00 in Home Owner's Donations and we've received \$21,310.00 in assessments. There is still remaining for this year, \$20,300.00 in assessments left that have been billed, but yet to be collected. That has the total income so far for the year at \$20,381.71. Out of the income, expenses were \$170.81 for invoices; \$53.40 for the bright pink slips in the invoices this year to update the crime information; \$441.00 for stamps; \$41.34 for supplies/other; \$62.00 on other operating expenses (PO Box fee); \$5,475.00 on common areas maintenance on the lawn service; \$75.00 on electric; and \$49.97 to replace the light at the entrance that was damaged. That has us at a total of \$6,368.52 in expenses so far this year. When you offset our income of \$20,381.71 with our expenses, of \$6,368.52, that leaves a Net Income of \$14,013.19.

Norm opened the floor for questions on the Balance Sheet and the Profit and Loss Statement. There weren't any. A motion was made to accept the Treasurer's Report, it was 2nd – all was in favor, non-opposed. The motion was carried and accepted.

Katherine further went on to present the Proposed 2015 budget. Starting with anticipated Home Owner Assessments, \$30,850.00 is anticipated for the year. We have already collected \$21,310.00. For proposed Expenses - Boulevard Beautification - \$2,000.00; Electric - \$300.00; Lawn Mowing - \$21,900; Sign Repair - \$2,000.00; Plantation Upkeep - \$200.00; Annual Real Estate Taxes for the two (2) lots - \$30.00; Invoices - \$250.00; Newsletter - \$250.00; PO Box - \$62.00; Statements - \$225.00; Annual Liability Insurance - \$800.00; Office Equipment - \$750.00; Seminars/Subscriptions - \$100.00; and Website Hosting - \$140.00. The proposed Net Profit/Loss at the end of the year is \$1,843.00. It was clarified that these totals were not actual figures, just proposed for the budget.

A motion was made to accept the Proposed 2015 budget, it was 2nd, with one (1) opposed. The motion was carried and accepted as the majority voted to accept. Later in the meeting the one (1) oppose rescinded his no vote.

Norm realized that he had not asked for a discussion prior to the vote. He opened the floor to questions, which were answered.

Unfinished Business

- a. Robert's Rules of Order – Norman is asking for your assistance with this. It's a phrase meaning "*point of order*". If Norman proceeds in error, raise your hand and state "*point of order*" to alert Norman that the correct procedure was not followed.
- b. Board Membership (Additional Member Vote) – Bob Vetch's name was omitted from the proposed board members vote of the December 4, 2014 general meeting. Therefore, the general assembly did not vote him in. A motion was made to vote him in, all favored and none opposed.
- c. Storm Water Draining System – Not much to report. Scottswood and Lewisfield have been done. Eagle Coast will do the paving on Scottswood, weather permitting, when the dirt dries out.
- d. Cost of Speed Bumps – The County will put them in and bill the HOA the cost of approximately \$740 - \$760 (proposed) per speed bump. The crosswalks were lumped with seed bumps for money purposes. It was voted on at the last meeting that two (2) would be placed on Old Dominion and one (1) on Botany Bay. It was mentioned that Scottswood and Timberline Trail are places where speeders are most prevalent. A question was asked, if rubber ones could be purchased by a resident and placed where they wanted them. The answer was yes – there is no law against that. It was noted that they are cheaper, however, people tend to steal them. It was asked, "What's the difference between a speed bump and raised walk?" Norm said one is painted and one is not – there is no written guideline.
- e. Sterling Forest Entry Lattice Repair - \$350 has been approved for the repair, weather permitting. There was nothing else to add.
- f. Knightsbridge Pond – With remediation, there are two (2) ongoing issues – ownership beautification and storm water drainage. Beautification cannot take place until the storm water drainage is taken care of. The owner is talking about donating the pond to the HOA, or having the HOA buy it. He is in the process have a dollar amount assessed for tax purposes.

New Business

- a. Archdale Entrance Sign Repairs – There were two (2) vehicle encounters where the boxwoods were destroyed. You cannot buy new boxwoods to match what was there. We need a plan to

protect the sign. The Board has been brainstorming for a solution to protect the sign. The replacement light was found on Ebay as it is no longer made. We talked about replacement lighting for the future, should this one be damaged. Jimmy spoke with a landscaping business. To purchase 2'x2' mountain rock is \$300-\$350 per piece.

- b. Neighborhood Yard Sale – It was decided for May 16, 2015. Norman will put the ad in the Post and Courier.
- c. Next General Meeting will be Thursday, June 25, 2015.

Questions and/or Comments from the Floor

- a. The homeowner at the corner of Lewisfield and Scottswood mentioned that cars are driving over the new curbing at the intersection. She asked if a sign could be on the edge of the corner to prevent this.
- b. Questions were asked about junk vehicles left in yards. They were told to call Dorchester County Code Enforcement and ask for Alec Brebrier, or Greenhill, Brebrier's enforcement guru. You can go to dorchestercounty.net to find the phone numbers.
- c. The homeowners of 115 and 117 Bindon Circle described a "lake" full of mud where the gutter popped up (about 2 inches), and when it rains, water pools. The road has huge pot holes because the asphalt is busted up. Norman will speak with Congressman Bailey about it. Maybe State or Public Works will fix it. Norm said he never heard the complaint about this road before. It was brought to our attention that the issue was discussed two (2) years ago. However, at that time, it was more cosmetic, and not causing the water build up. Norman said he would call the county administrator to get the pot holes filled in. As far as fixing the raised curbing and standing water, that's another issue. That will take longer. Norman took the names and addresses and said he would include this in the emails regarding this.

A motion was made to adjourn, it was 2nd. The meeting was adjourned at 8:19