

**Archdale Civic Association General Meeting Minutes  
Read & Accepted at June 7, 2012 General Meeting**

March 29, 2012 ~ 7pm ~ Ashely River Fire Dept.

Board Attendees: Norman McDonald President (acted as Chairman), Dana Parker acting as Secretary, Jennifer Chaffee Wallis (Treasurer), Bob Veitch, Sharon Sanders, & Janice Strete

- 1) There were 5 other persons in General Attendance. Lemon Ricotta Cookies provided by Jennifer. No Guest Speaker Scheduled.
- 2) Meeting was called to order at 7:05 pm, Norman advised that meetings were being recorded for accuracy, once read & accepted, recordings are erased.
- 3) Minutes of December 15, 2011 General Meeting were read by Dana Parker and approved as correct Unanimously.
- 4) Treasurer's Report presented by Jennifer, balances read and discussed. The Treasurer reported that 46.5% of 2012 Assessments have been paid to date. Noted that PO Box rental expense increased from \$39 to \$58 year. Additional Stationary Expense for By-Laws/Communications. ACA currently \$1,593.00 under budget. Treasurer's Report Accepted Unanimously.
- 5) **Unfinished (Old) Business**
  - a) By Law Revisions - Norman advised that ACA is revising By-Laws to include language for Lien Assessment process, consulting attorney Rob Varnedeaux - Pro Bono
    - i) Question was posed as to How Long Does a Lien Sit on the Books? no expiration
    - ii) Messaging 2nd Vice President duties
    - iii) Must have audit provisions
  - b) Also receiving legal advice regarding Landscaping RFQ Provisions, defining Common
    - i) Areas and specific work performed is required.
    - ii) Advertising for Landscaping RFQ tentative September 2012
- 6) Norman open floor for questions on OLD BUSINESS
  - i) Bob Veitch suggested adding General Meeting Agenda to Web Site, Norman countered with adding agenda to E-Mail Notice of General Meeting, 2nd by Dana Parker, Motion Carried by Majority Vote.
- 7) **New Business**
  - a) **Landscaping of Entrance** - Norman asked about mulch & weed block in budget - Treasurer & Jackie O'Reilly(past Treasurer) confirmed \$600.00 currently in the budget,
    - i) Jackie Proposed \$1,000.00 dedication for Beautification of Archdale Blvd., Dana Parker 2nd - Motion Carried by Majority Vote.
  - b) **Grooming of Abandoned Homes** - Norman suggested neighbors taking turns in grooming abandoned/foreclosed homes in our areas.
    - i) Question posed "who can we contact to force banks to clean up homes" Dana Parker will investigate.
  - c) **Floor Opened to NEW BUSINESS**

- i) Janice Strete posed request to REPAIR or COMPLETELY REMOVE Sterling Forrest II Sign near the Pond Entrance, it is falling apart, vandalized and is an eye sore. Extensive discussion on Cost Benefit to continue repairing or remove completely. Janice agreed to investigate cost of sign repair and present information for discussion at next meeting.
  - ii) Brief discussions around reviving several old incentives previously offered
  - iii) Yard of the Month
  - iv) Gardening Club
- 8) Questions posed about "Cleaning Out" drainage ditch that runs parallel to Botany Bay Blvd.
- 9) -it is filled with yard debris, concrete blocks, tires, discarded lawn furniture - pictures requested for presentation by Norman to discuss with Alex Brebner - County Council
- 10) Meeting Adjourned @ 8:11pm